# APPLICATION FOR PERMISSION TO SUBLET APARTMENT

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| To private housing cooperative board | Date |
|       |       |

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| **INFORMATION ABOUT APARTMENT** |
| Apartment number | Apartment size |
|       |       rooms and kitchen/kitchenette |
| Apartment address | ZIP code | City |
|       |       |       |

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| **INFORMATION ABOUT ADVERTISING TENANT-OWNER** |
| Advertisers name | Civic registration number |
|       |       |
| Address during apartments subletting | ZIP code | City |
|       |       |       |
| Cellphone number | E-mail | Phone during apartments subletting |
|       |       |       |

[ ]  Tick box if the rental invoice should be sent to your temporary address above during the subletting.

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| **INFORMATION ABOUT SUBLETTING TENANT** |
| Tenants name | Civic registration number |
|       |       |
| Present address | ZIP code | City |
|       |       |       |
| Cellphone number | E-mail |
|       |       |

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| **OTHER INFORMATION** |
| Application refers to subletting during the following dates |
|       |
| Reason for subletting, append attestation to verify information |
|            |

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| **INFORMATION TO ADVERTISING TENANT-OWNER** |
| If the private housing cooperative’s statues allow it, the cooperative is entitled to charging the tenant-owner a subletting fee of 10% of a price base amount for every year, divided into 1/12-part per month, of the subletting. **This fee will be charged to the tenant-owner for each commenced month of the sublease.** |

**I/We request the private housing cooperative board’s permission to sublet apartment**

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| --- | --- |
| Advertisers signature | Advertiser’s partner’s signature |
| Printed name | Printed name |
|       |       |

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| **PRIVATE HOUSING COOPERATIVE BOARD’S DECISION** |
| Date of decision | The application |
|       | [ ]  Is approved for the time      /      20      ---      /      20      [ ]  Is denied |
| The private housing cooperative board’s conditions for approval, or reason for denial |
|            |
| HSBs administrative fee for charging the advertiser a subletting fee during the subletting amounts to 1% of a price base amount. The private housing cooperative board decide that a subletting fee [ ]  will be charged [ ]  will not be charged  |
| Signature      | Signature      |

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**Uppgifter för intern administration, ifylls av HSB**

Gällande prisbasbelopp:      \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [ ]  Registrerad i hyressystem [ ]  Brf fakturerad